

# CAST Application Form - 2024



If you have questions, please call Commonwealth Artists Student Theatre at 859-545-0770 or email at [info@caststages.org](mailto:info@caststages.org) **APPLICATION DEADLINE: April 7th, 2024**

NAME (Please Print or Type) \_\_\_\_\_

EMAIL \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CELL PHONE (Reachable during regular business hours) \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

LANDLINE PHONE (Reachable during regular business hours) \_\_\_\_\_

This mailing address is good until (MM/DD/YY) \_\_\_\_\_

*I understand that I must be 18 years of age or older to apply for the Intern Program*

SIGNATURE \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

**HOW DID YOU HEAR ABOUT THE SUMMER INTERN PROGRAM?** - mark all that apply

faculty recommendation

CAST alumni

web search/website

other (specify) \_\_\_\_\_

**AVAILABILITY** Some Intern positions are available beyond the dates of the official Summer Intern Program.

Do you have any conflicts with the dates of CAST (May 13th-July 31st)?

No

Yes, please specify: \_\_\_\_\_

Are you available to begin at CAST prior to May 13th?

No

Yes, I could begin as early as: \_\_\_\_\_

Are you currently available after July 31st?

No

Yes, I am available until: \_\_\_\_\_

**EDUCATION** An undergraduate degree is not required to be considered for the Internship Program. If you are currently working towards or have completed an undergraduate degree, please fill out the information below. If you have not attended college, please leave blank.

NAME OF UNDERGRADUATE COLLEGE/UNIVERSITY \_\_\_\_\_

TITLE OF UNDERGRADUATE DEGREE/MAJOR \_\_\_\_\_

UNDERGRADUATE GRADUATION DATE (OR EXPECTED) \_\_\_\_\_

## THE INTERN COMPANY (NON-ACTING AREAS)

The Internship Program is for current students or early-career professionals looking for an introduction to arts administration, marketing or production. This program provides direct interaction with and access to Commonwealth Artists Student Theatre.

### APPLICATION REQUIREMENTS:

Completed application form

A professional work résumé that lists: education and training, work history, theatre/arts experience, and computer skills

2 references (name, title, organization, email and phone number)

1 written recommendation (cannot be one of the references)

Samples of your work (portfolio excerpts, etc.) if applicable (not required)

NOTE: Digital, on-line, or website portfolios are acceptable.

**INTERVIEWS** will be conducted with qualified applicants between April 3rd and April 16th and take place via Zoom, Skype, Facetime or in person

**SELECT** up to two areas of interest from our website; note order of preference.

1. \_\_\_\_\_

2. \_\_\_\_\_

**PLEASE MAIL COMPLETED APPLICATION FORM & ALL REQUIRED MATERIALS TO:**

**Commonwealth Artists Student Theatre, ATTN: Intern Applications,**

**187 Pavillion Pkwy, Ste. 199, Newport, KY 41071**

**OR EMAIL COMPLETED APPLICATION FORM & ALL REQUIRED MATERIALS TO:**

**[info@caststages.org](mailto:info@caststages.org)**